

Child Abuse Prevention Coordinating Council of Humboldt County

Board Meeting Minutes

August 25, 2017 12:15 – 1:30 pm

Wellness Center, 908 7th Street, Eureka, CA 95501

Board Members present: Karen Diers, Ruthanne DeMirjyn, Anna Owings-Hedrick, Dora Saso, Dore Haws, Chad Olson and Cindy Sutcliffe

Coordinator: Judi Andersen

Guests: Maggie Madden, Marybeth Bian, Jan Bramlett, Meg Walkley, Kristen Smith, Crystal Perez, Liliana Gandarilla, and Marian Strong

1. **Call to order:** The meeting was called to order at 12:15 by Karen Diers.
2. **Introductions and Announcements:** Introductions and announcements were made. Anna announced that this would be her last board meeting and she recognized a new representative is present who plans to get involved with the Board.
3. **Minutes:** Dora made a motion to accept the June minutes and Ruthanne provided a second. The motion passed
4. **CAPCC Organizational Capacity:** There was discussion around the document summarizing comments from 2017 conference attendees to inform us in planning our future work. Cindy mentioned if we take trauma informed care, prevention education and networking and infuse it with everything we do we will cover the main activities that were recommended. The Board went through all the activities they typically do in a year, suggested converting the conference to a true roundtable, including hiring a facilitator, prioritized recruiting new members with a focus on who to bring to the table and what personal contacts we may have, building the board capacity and overhauling the website as our priority this year. Cindy, Dore and Dora volunteered to be on the conference/roundtable planning committee.
5. **Treasurer's Report:** Ruthanne provided a treasurer's report: there is \$24,023.85 in the checking account. Ruthanne clarified the different funding streams and that CAPCC periodically puts out an RFP with Children's Trust Fund monies when there is enough money accumulated to do something of significance.
6. **Website:** Cindy sent a document to the Board prior to the meeting asking members to review all the proposed changes. Dora moved to approve proposed website changes, Anna seconded the motion, motion passed with a reminder that the website will be monitored regularly for changes and updates as needed.
7. **Recruitment:** Anna made a motion to elect Maggie Madden to the Board, Cindy seconded the motion. The motion passed. Clarification was provided to the members present regarding the difference between Board members and general members. There will be an ad-hoc committee to develop outreach plan for recruitment prior to the Executive Committee meeting on September 22nd.
8. **Updates:** Judi provided a coordinator update in the packet. Karen asked people to think about the *Stress and the holidays* campaign and potentially serving on a committee and how might we change the focus to reflect our current theme, which is substance use and trauma.
9. **Adjourn:** Karen adjourned the meeting at 1:34pm.

Next meeting: **September 22, 2017 12:15pm at the Community Wellness Center.**

Respectfully submitted by Dora Saso, Secretary CAPCC & Judi Andersen, Coordinator