

Child Abuse Prevention Coordinating Council of Humboldt County

**Board Meeting Minutes**

June 23, 2017 12:15 – 1:30 pm

Wellness Center, 908 7th Street, Eureka, CA 95501

Board Members present: Karen Diers, Ruthanne DeMirjyn, Tom Anthony, Anna Owings-Hedrick, Dora Saso, Dore Haws, Chad Olson and Cindy Sutcliffe

Coordinator: Judi Andersen

Guests: Maggie Madden and Marybeth Bian

1. **Call to order:** The meeting was called to order at 12:15 by Karen Diers.
2. **Introductions and Announcements:** Introductions and announcements were made.
3. **Minutes:** Dora made a motion to accept the May minutes with a correction and Ruthanne provided a second. Chad's last name will be changed from Olsen to Olson. The motion passed
4. **CAPCC Organizational Capacity:** Cindy reviewed the items which CAPCC will pursue over the coming year, as presented by Jessica Pettitt. They include; outreach, aligning the Coordinators contract with reality and reinstating the monthly Coordinator report at the Board meeting, insuring that the Executive Committee meets in accordance with our bylaws and completing the 2017-2018 calendar. Cindy did a brief review of the updates and changes that need to be made to the CAPCC website.
5. **Treasurer's Report:** Ruthanne provided a treasurer's report, the final budget for 2016-2017 with OCAP expenses and a draft budget for 2017-2018. Cindy made a motion and Anna provided a second. The motion passed.
6. **Coordinator MOU:** The MOU was reviewed with changes being made to the second page. Dore made a motion to adopt the MOU with the changes and Dora provided a second. The motion passed.
7. **Recruitment:** Dore made a motion and Tom provided a second to adopt the slate of officers presented at the May meeting. Karen Diers, President, Cindy Sutcliffe, Vice President, Ruthanne DeMirjyn, Treasurer and Dora Saso, Secretary. The motion passed.
8. **OCAP Update:** Judi presented an update from the last OCAP Regional Face to Face meeting.
9. **Adjourn:** Karen adjourned the meeting at 1:30pm.

Next meeting: **August 25, 2017 12:15pm at the Community Wellness Center. There is no meeting in July.**

Respectfully submitted by Cindy Sutcliffe, Secretary CAPCC